

St. Mary Catholic School

EMAIL REGISTRATION

In an effort to reduce the paper trail coming to and from the school office and to better enhance the lines of communication between the office, teachers and parents we are implementing an email registration.

Last year alone, the school used approximately 85+ reams (50,000 pieces) of paper for general correspondence such as monthly calendar, supply list, newsletters, flyers, handbook, notices, home and school notices, sports schedules, hot lunch slips, meeting reminders, etc.

These numbers do not include what the teachers use for worksheets, scrip order forms, etc. And, the numbers do not reflect the costs for ink and master rolls for the Risograph machine, nor the fee to use the machine. (We pay a flat rate to make a specified number of copies per month, and we are charged an additional fee if we go over this number)

By utilizing email as a means of correspondence, we can eliminate the time and resources it takes to copy and send papers home.

Please choose one of the following and return to the office:

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

I would like to receive general correspondence, as listed above, via email.

Name: _____

Email Address: _____

Name: _____

Email Address: _____

I do NOT have email or I would like to have ALL copies of general correspondence sent home with my child.